



Memo No./

Date : 10/08/2022

Placement Cell Notice

Marwari College UG/PG students (Any stream) [Year of Passing 2017/2018/2019/2020/2021/2022] are invited for registration to submit their CVs along with passport size at the Placement Cell on 16th & 17th August 2022 (11 am to 1:30 pm) for a campus drive on 18th August 2022 for the following job roles at Novitec Solutions Pvt Ltd.

About the Company

Novitech is an IT-enabled outsourcing services provider, which provides integrated solutions, customer life cycle, back office lifecycle management, IT outsourcing services and outsourcing solutions to many of the local and international companies in a wide range of industries.

Position :-

- A) Customer Service Executive [with good English communication skills]
- B) Team leader - IT

No of Vacancies:- 30

Customer service Executive

- Answer phone calls in a more professional manner and provides information about products and services as required by the callers
- Asking questions to the customer and understanding their specifications.
- Follow up with customers and their complaints ensuring that customers' requests are attended to accordingly.

Salary Range - 10000-15000/- in hand (Negotiable)

Gender - Female/Male

Process - Day/Night

Food Allowance - Candidates for the night process will be provided with food allowances

Travel Allowance - Only females for the night process will be provided with the cab facility.

Amish Kumar
10/08/2022

Assistant Coordinator
Placement Cell

Mohammed
10/08/22

Convener cum Prof-in-Charge